

AGENDA and NOTICE OF MEETING  
BOARD OF TRUSTEES  
LOUIS LATZER MEMORIAL PUBLIC LIBRARY

TUESDAY, May 21, 2024  
5:00 PM

**This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 2 of this agenda.**

1. Call to Order / Roll Call Members
2. Approval of Minutes from April Regular Meeting
3. Public Forum
4. Treasurer's Report for April
5. Presentation of Bills for April
6. Presentation of Librarian's Report
7. Presentation of Book Committee's Report
8. Unfinished Business
9. New Business  
HVAC  
Board Appointments/Re-Appointments (Shaun, Amy, Sharon up)
10. Other Business
11. Adjourn

Anyone requiring ADA accommodations to attend this public meeting, please contact Angela Kim, ADA Coordinator, by 3:00 pm on Monday May 20, 2024

Next Meeting: June 18, 2024

**Continued**

**BE ADVISED** this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

**Directions for Public Monitoring of Highland Library Board of Trustees' Meeting:**

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5365**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 508441**

This will allow a member of the public to hear the Library Board of Trustees meeting.

**Note:** This is for audio monitoring of the meeting, only. Those monitoring the meeting via phone will not be able make comments.

Anyone wishing to address the Library Board of Trustees on any subject during the Public Forum portion of the meeting may attend the meeting in-person, or may submit their questions/comments in advance via email to [akim@highlandilllibrary.org](mailto:akim@highlandilllibrary.org) or, by using the citizens' portal on the city's website found here:

[https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php).

Any comments received prior to 4:00 PM on the day of the meeting, will be read into the record.